



Position Announcement

Full-Time Staff Sanitarian

Salary: \$40,178 (\$20.6042/hr.)

Position Schedule: M-F 8:00 AM – 4:30 PM

Some weekend or evening hours required

Position Summary

This position performs professional field inspection and office work in securing compliance with applicable codes and general environmental health practices and techniques. After initial orientation and preliminary training, work is performed under the guidance of a senior sanitarian or supervisor. As experience is gained, the degree of supervision lessens, and the employee performs work with considerable independence. Unusual or difficult situations are discussed with a senior sanitarian or a supervisor. Work is performed according to state, county, and municipal laws and codes relating to environment health, and county policies and procedures. Work is reviewed by an Environmental Health Program Supervisor for compliance with state and other laws and codes, compliance with county policies and procedures, and for the courteous treatment of business owners, landowners, and the general public.

This is a non-supervisory position.

Essential Duties and Responsibilities

- Reviews plans, blueprints, equipment specifications, applications, codes, laws, and other documents pertaining to program activities.
- Drives to urban and rural areas of the county.
- Conducts thorough inspections of food establishments, private sewage disposal systems, water wells, abandoned water wells being sealed, tanning facilities, and other facilities; prepares reports and determines compliance or noncompliance.
- Responds to and investigates complaints; reviews and approves applications if in compliance with laws and codes.

- Conducts training in various environmental areas; explains the application and meaning of laws and codes.
- Assists new field sanitarians and interns in learning the application of codes to field conditions.
- Conducts surveys of facilities.
- Performs related work as required.

Knowledge, Skills and Abilities

- Some knowledge of the physical and/or biological sciences.
- Some knowledge of modern principles, techniques, and practices of environmental health.
- Ability to learn the laws, codes, ordinances, rules and regulations of local jurisdictions relating to environmental health.
- Ability to communicate effectively, verbally and in writing.
- Ability to deal with the public in a friendly, courteous, and polite manner.
- Ability to deal with irate people in a calm manner.
- Ability to express ideas clearly and concisely, both verbally and in writing.
- Ability to conduct thorough inspections, document compliance and noncompliance, and prepare reports.
- Ability to establish and maintain effective working relationships with the supervisor, other county departments, city and county officials, state and federal agencies, and the general public.

Required Qualifications

- Bachelor's Degree
- Minimum of 30 semester hour or 45 quarter hours in physical or biological science
- 21 years of age or older (Requirement due to locations/businesses that are inspected)
- Illinois Driver's License

Preferred Qualifications

- BS in Environmental Health
- Prior experience desired but not mandatory

Physical Attributes/Demands

This position requires activities such as sitting, walking and standing for long periods of time, walking on uneven surfaces, bending, crawling, stooping, reaching, climbing stairs,

lifting, moving and carrying medium to heavy objects, operating office equipment, and driving an automobile.

Work Environment

The work is performed in an office environment involving exposure to normal, everyday risks that require normal safety precautions typical of offices. Work also is performed outdoors involving exposure to cold, hot, humid, and wet weather conditions, and raw sewage. Hard hats, hearing protection, and goggles are occasionally required.

Benefits Package

McLean County offers a comprehensive benefits package including:

- Medical, Dental and Vision Insurance
- Medical Member Rewards Program
- Health Savings Account (HSA)
- Flex Spending Account (FSA)
- Dependent Spending Account (DSA)
- Supplemental Insurance: Life, Critical Illness and Accident
- County provided Life Insurance
- Illinois Municipal Retirement Fund (IMRF Pension)
- Paid time off: vacation days, personal days, sick days, holidays
- Identity Protection
- Charitable Giving
- Discounted Four Seasons Health Club Membership
- Employee Assistance Program

About McLean County Government

The Environmental Health program is part of the McLean County Health Department, a local public health department that offers a variety of programs to serve McLean County residents: WIC/Family Case Management, Environmental Health, Vital Records, Communicable Disease, Immunizations, and Dental Services.

McLean County is the largest county by land area in the state of Illinois with a population of over 172,000. McLean County Government is a fast-moving and dynamic workplace established to locally administer Illinois State laws and serve the community in a variety of ways throughout our multitude of departments. With a \$97 million operating budget, over 800 employees, and an Aa1 Bond Rating, McLean County Government is positioned to maintain and expand its reputation for excellence in local government.

To learn more about all the services McLean County Government provides the community, please visit <https://mcleancountyil.gov/>. A full list of Departments with a

description of their function can be located at <https://www.mcleancountyil.gov/8/Departments>.

How to Apply

Click “Apply Now” at the top of this post. A cover letter and resume must be uploaded at the time of application.

*If applying through a third party job board, please fill out an application via McLean County Government’s Job Board located at <https://il-mcleancounty.civicplushrms.com/careers/Jobs.aspx>

Confidentiality of your application is maintained upon request.

McLean County Government is proud to be an Equal Opportunity Employer.