



KENDALL COUNTY
HEALTH DEPARTMENT
EMPLOYMENT OPPORTUNITY
SANITARIAN – PART-TIME EXEMPT
24 HOURS/WEEK

EDUCATION/EXPERIENCE/LICENSURE:

- ▶ Bachelor's Degree required in the physical and/or biological sciences (minimum of 30 semester hrs. or 45 quarter hrs.)
- ▶ A minimum of three (3) years of field experience in an environmental health-related discipline preferred.
- ▶ Illinois LEHP (Licensed Environmental Health Practitioner) required.

SKILLS/KNOWLEDGE/ABILITIES (MAY INCLUDE):

- ▶ Requires knowledge of principles & practices of environmental health programs intended to address environmental health issues, including, but not limited to food sanitation, potable water supply, private sewage disposal, public health nuisances, tanning & body art, animal & insect vector control, indoor radon & solid waste management.
- ▶ Requires the ability to display a positive, cooperative, professional, & team orientated attitude & the ability to establish & maintain working relationships with supervisor, co-workers, county, state & other officials & the general public.
- ▶ Requires the ability to explain existing laws, rules & regulations & to exercise good judgement in applying departmental policies to daily work problems. Requires ability to exercise discretion & judgement to perform technical inspections & make corrective recommendations following such inspections.
- ▶ Requires the ability to travel throughout Kendall County & other locations in Illinois as needed to perform assigned job duties, which includes maintaining current auto insurance & reliable transportation.
- ▶ Requires proficiency to work in a Microsoft Windows environment (i.e. Word, Outlook, Excel, etc.) and the ability to learn & work with a variety of software programs, including, but not limited to new computer-based, data management programs, as they emerge & become available.
- ▶ Valid Illinois Driver's License & the ability to pass background check.

ESSENTIAL DUTIES & RESPONSIBILITIES (MAY INCLUDE):

- ▶ Work in all environmental health programs, which include, but are not limited to food sanitation, potable water supply, private sewage disposal, public health nuisances, tanning & body art, mosquito borne disease, indoor radon, solid waste management, emergency response & other special programs & projects.
- ▶ Collects, under prescribed methods, environmental samples as required for laboratory analysis; performs simple & routine field tests.
- ▶ Reviews permits for and performs inspections of food establishments and temporary food booths, new and existing septic systems, septage pumper trucks, septage land application sites and new and abandoned water wells.
- ▶ Explains state laws, local ordinances, rules & regulations, offers guidance on sanitation practices & principles, provides advice regarding improvements or corrections necessary to assure compliance with applicable laws, rules & regulations.
- ▶ Investigates & attempts to resolve public health related nuisance complaints in an efficient & effective manner. Although compliance is pursued primarily through use of education & information, if & when enforcement of laws or regulations becomes necessary to achieve compliance, the employee may be required to testify on behalf of the Kendall County Health Department in a court of law.
- ▶ The candidate must reflect experience/interest in the culturally diverse population that the health department serves.

PHYSICAL DEMANDS: While performing the duties of this job, must be able to do the following: Sit at a desk or in a vehicle for extended periods of time; occasionally stand, bend & reach above the employee's head occasionally lift and/or move up to fifty (50) pounds, including bulky and/or heavy inspection equipment; use hands to finger, handle, or feel; reach, push, & pull with hands & arms; stoop, kneel, or crouch; specific vision abilities required for this job include close vision, depth perception, & distance vision; occasional walk to other offices, county buildings, & off-site at inspection location, including over difficult, unfinished or uneven terrain.

Equal Opportunity Employer offering some vacation, sick, paid holidays, and pension. Smoke free campus

SEND RESUME & COVER LETTER TO: Arissa Hunt, Executive Assistant
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Yorkville, IL 60560
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