



KENDALL COUNTY
HEALTH DEPARTMENT
EMPLOYMENT OPPORTUNITY
ASSOCIATE SANITARIAN EXEMPT

Position is part-time twenty-four (24 hours) per week. KCHD is a smoke free campus & offers pension, vacation, & some paid holidays. EOE

EDUCATION/EXPERIENCE/LICENSURE:

- ▶ Bachelor's Degree required in the physical and/or biological sciences & a minimum of three (3) years of field experience in an environmental health-related discipline.
- ▶ The ability to acquire LEHP (Licensed Environmental Health Practitioner) as directed within an agreed timeframe.
- ▶ Valid Illinois Driver's License.

SKILLS/KNOWLEDGE/ABILITIES (MAY INCLUDE):

- ▶ Requires knowledge of principles & practices of environmental health programs intended to address environmental health issues, including, but not limited to food sanitation, potable water supply, private sewage disposal, public health nuisances, tanning & body art, animal & insect vector control, indoor radon & solid waste management.
- ▶ Requires the ability to display a positive, cooperative, professional, & team orientated attitude & the ability to establish & maintain working relationships with supervisor, co-workers, county, state & other officials & the general public.
- ▶ Requires the ability to explain existing laws, rules & regulations & to exercise good judgement in applying departmental policies to daily work problems. Requires ability to exercise discretion & judgement to perform technical inspections & make corrective recommendations following such inspections.
- ▶ Requires the ability to travel throughout Kendall County & other locations in Illinois as needed to perform assigned job duties, which includes maintaining current auto insurance & reliable transportation.
- ▶ Requires proficiency to work in a Windows environment (i.e. social media, Microsoft Office, Outlook, Excel, etc.) & the ability to learn & work with a variety of software programs, including, but not limited to new computer-based, data management programs, as they emerge & become available.
- ▶ Ability to pass background check.

ESSENTIAL DUTIES & RESPONSIBILITIES (MAY INCLUDE):

- ▶ Work in all environmental health programs, which include, but are not limited to food sanitation, potable water supply, private sewage disposal, public health nuisances, tanning & body art, mosquito borne disease, indoor radon, solid waste management, emergency response & other special programs & projects.
- ▶ Collects, under prescribed methods, environmental samples as required for laboratory analysis; performs simple & routine field tests.
- ▶ Reviews permits for & performs inspections of food establishments permanent & temporary. Reviews permits for & performs inspections of in place & new septic systems, septage pumper trucks & septage land application sites.
- ▶ Explains state laws, local ordinances, rules & regulations, offers guidance on sanitation practices & principles, provided advice regarding improvements or corrections necessary to assure compliance with applicable laws, rules & regulations.
- ▶ Investigates & attempts to resolve public health related nuisance complaints in an efficient & effective manner. Although compliance is pursued primarily through use of education & information, if & when enforcement of laws or regulations becomes necessary to achieve compliance, the employee may be required to testify on behalf of the Kendall County Health Department in a court of law.
- ▶ The candidate must reflect experience/interest in the culturally diverse population that the health department serves.

PHYSICAL DEMANDS: While performing the duties of this job, must be able to do the following: Sit at a desk or in a vehicle for extended periods of time; occasionally stand, bend & reach above the employee's head occasionally lift and/or move up to fifty (50) pounds, including bulky and/or heavy inspection equipment; use hands to finger, handle, or feel; reach, push, & pull with hands & arms; stoop, kneel, or crouch; specific vision abilities required for this job include close vision, depth perception, & distance vision; occasional walk to other offices, county buildings, & off-site at inspection location, including over difficult, unfinished or uneven terrain.

SEND RESUME & COVER LETTER TO: Becki Rudolph, Executive Assistant
Kendall County Health Department
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Yorkville, IL 60560
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