

**STATE OF ILLINOIS
DEPARTMENT OF PUBLIC HEALTH
SPRINGFIELD, ILLINOIS 62761
AN EQUAL OPPORTUNITY EMPLOYER**

**POSITION
VACANCY
FORM**

STATE EMPLOYEES interested in bidding for this position should complete the appropriate CMS application (CMS-100 or CMS-100B) and either a Bid Form for Bargaining Unit positions (AFSCME, IFPE, and INA) or a Bid Form for Non Bargaining Unit positions. Attach it to the application form, and mail to the Personnel Liaison at the address provided below no later than the closing date of the posting. It is the employees' responsibility to submit the appropriate CMS application to Central Management Services prior to the closing date and ensure that the appropriate grade is obtained. Subject to the regulations of the competitive Promotional Program, submission of a CMS-100B Promotional Examination Application (for promotions) by the bidder should occur prior to, or concurrent with the submission of a bid form. **IF NOT A STATE EMPLOYEE, PLEASE CONTACT THE DEPARTMENT OF CENTRAL MANAGEMENT SERVICES (CMS) REGARDING STATE EMPLOYMENT at www.cms.illinois.gov.**

POSITION TITLE: Environmental Health Specialist III, Opt 1 **Posting ID#** 52-17-0339 **R.C.:** 062

POSITION ALLOCATION NUMBER: 13770-20-52-505-11-51

POSITION LOCATION: OHProt - Food, Drugs & Dairies - Marion

SALARY RANGE: \$4377 - \$6581 /Month

WORK SHIFT: 8:30 a.m. - 5:00 p.m.

DATE POSTED: 9/26/2017

BIDDING CLOSSES: 10/10/2017

WHERE TO APPLY:

Illinois Department of Public Health (IDPH) Office
of Human Resources/Personnel
535 West Jefferson, 4th Floor
Springfield, IL 62761

BRIEF DESCRIPTION OF DUTIES:

Under direction of the Regional Supervisor, plans and conducts difficult and complex inspections of regulated facilities as part of the manufactured food program, dairy program, bottled water program and tanning and body art programs as required by the rules and regulations. Makes decisions based upon complex factors relating to processing, production and sanitation. Conducts investigations in response to complaints, contamination or illness.

Requires a minimum of a Bachelor's degree from an accredited university of college with 30 semester hours in the physical or biological sciences. Requires three years of professional experience in environmental health practice. Requires extensive knowledge of biology, chemistry, microbiology and toxicology as they relate to environmental health and safety. Requires working knowledge of epidemiology and the relationship of environmental conditions to the spread of disease. Requires extensive knowledge of environmental public health principles and practices. Requires ability to

conduct field inspections, surveys and investigations to determine eligibility for licensure or certification and /or assess compliance with applicable state and federal laws, rules and regulations. Requires extensive knowledge of collecting field samples and operate field testing equipment. Requires ability to prepare routine and complex reports, correspondence and activity logs. Requires ability to communicate effectively both verbally and in writing. Requires ability to establish and maintain satisfactory working relationships with coworkers and the general public. Requires a valid Illinois driver's license. Requires ability to complete necessary training to obtain and maintain required certifications to conduct sample collection, bulk milk hauler/sampler and inspection of dairy regulated entities.